

**LEWIS AND CLARK REGIONAL DEVELOPMENT COUNCIL  
APPLICATION/PREAPPLICATION COVER SHEET  
NORTH DAKOTA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**1. Legal Applicant**

a. Applicant Name:

b. Address:

Zip:

c. County:

d. Local Government Contact Person:

Phone Number:

Fax:

e. Person who completed application:

Phone Number:

Fax:

f. Population from last official census:

g. Area population:

**2. Type of Request**

<input type="checkbox"/> Pre-application
<input type="checkbox"/> Final application

**3. National Objective**

<input type="checkbox"/> Low/Moderate Income Benefit
<input type="checkbox"/> Slums/Blight Elimination
<input type="checkbox"/> Alleviation of Urgent Need

**4. Title of Project and Brief Summary Description**

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**5. Use of CDBG Funds**

<input type="checkbox"/> Construction
<input type="checkbox"/> Relocation
<input type="checkbox"/> User Fees
<input type="checkbox"/> Acquisition
<input type="checkbox"/> Special Assessments
<input type="checkbox"/> Other _____

**6. Proposed Funding**

a. CDBG Cost	\$
b. CDBG Administration	\$
c. Local Funds	\$
d. Other Funds	\$
e. Other Administration	\$
f. Total Cost	\$

**7. Project Start Date**

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**8. Project Duration (Max. 18 Mos.)**

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**9. Applicant Certifies That:**

To the best of my knowledge and belief, data in this application are true and correct, and the document has been duly authorized by the governing body of the applicant.

Name

Title

\_\_\_\_\_  
Signature of chief elected official

\_\_\_\_\_  
Date signed



**SECTION II**  
**NEEDS NARRATIVE**  
**(Maximum 75 Points)**

In the space below, describe the need, problem(s), or opportunity that the plan is intended to address, and attach as Exhibit A documentations showing the need or opportunity. Also, briefly describe why you need CDBG funds to proceed with the planning project.

**SECTION III**  
**IMPACT NARRATIVE**  
**(Maximum 50 Points)**

1. Who will lead the planning effort, and who are the other principals involved in the effort? Attach as Exhibit B resumes or other descriptions of past experience and credentials of the key “players”. If the players are not yet identified, Exhibit B should include a proposed RFP or other information documenting the qualifications that will be required.

2. Describe the process that will be followed in your planning process, what you expect to be contained in the final document or report(s), and how this relates to the need described in Section II. Attach as Exhibit C documentations, such as detailed consultant offer describing the proposed process and results.



**SECTION V  
COST  
(Maximum 25 Points)**

Describe how you arrived at the projected cost of the planning activity, or attach as Exhibit E any documentations relating to cost.

**SECTION VI  
LOW-INCOME BENEFICIARIES  
(Maximum 5 Points)**

How many persons will directly benefit from the activity?

How many of those persons are low- or very-low income?

What is the percent of LI/VLI to benefit? %

**SECTION VII  
MATCHING FUNDS  
(Maximum 25 Points)**

What is the total cost of the planning activity? \$

How much local money is being committed to this activity? \$

What is the percent of match committed? %

**SECTION VIII  
BONUS  
(Maximum 20 Points)**

1. Is the need for this planning activity related to CDBG project requests made this year or last year that were not funded?

2. In what year did you (the applicant) last receive a CDBG grant?